

PART 3 – RESPONSIBILITY FOR FUNCTIONS

Section 4F – Delegations to Specific Officers

The officers named below shall be authorised to exercise the following Delegations, provided always that the decision is:

- a) within budget**
- b) in accordance with the Council’s policy framework**
- c) in accordance with Council’s Financial and Land Procedure Rules and Contracts Procedure Rules**
- d) in accordance with their Service Area Business Plan**
- e) not a matter specifically reserved for Full Council, a Committee of the Council, the Cabinet, a Statutory Officer, the Chief Executive, Corporate Director or any other Director or Assistant Director.**

Ref	Delegation
Head of Shared Regulatory Service	<ul style="list-style-type: none">• To act as the Chief Inspector of Weights and Measures and to exercise the functions assigned to the Council as a weights and measures authority.• To discharge the duties and functions listed in Schedule 1 Part 3 of the Shared Regulatory Service Collaboration Agreement dated 10th April 2015.• To exercise all functional responsibilities delegated by the Licensing Committee and the Public Protection Committee.
Operational Manager, Bereavement and Registration Services	<ul style="list-style-type: none">• To act as the proper officer for the registration service and to exercise the functions assigned to the Council under the Registration Acts.

Director of Social Services	<ul style="list-style-type: none"> • To be the Director of Social Services pursuant to section 6 of the Local Authority Social Services Act 1970 with responsibility for the social services functions of the Council, including the authority to decide on the reception of persons into guardianship of the Authority under sections 7 and 37 of the Mental Health Act 1983, the exercise of functions of nearest relative of persons so suffering and to make appointments of Approved Social Workers. • To be the Council's Lead Officer on Children's Services for the purposes of the Children Act 2004.
Director, Education Director, Education, DEd1	<ul style="list-style-type: none"> • To be the Chief Education Officer of the Authority pursuant to Section 532 of the Education Act. • To exercise the Council's powers of intervention under Part 2 of the School Standards and Organisation (Wales) Act 2013, including for the avoidance of doubt, the powers to serve a Warning Notice; appoint additional governors or an Interim Executive Board.
Director of City Operations	<ul style="list-style-type: none"> • To exercise all functional responsibilities delegated by the Planning Committee.
Director of Communities, Housing and Customer Services	<ul style="list-style-type: none"> • To make compulsory purchase orders in respect of single dwellings under Part II of the Housing Act 1985 and or the Acquisition of Land Act 1981. • To make all necessary arrangements in consultation with the Cabinet Member, Environment and with advice as necessary from the Corporate Director Resources and the Director Governance and Legal Services, to enable the Council to discharge its functions as a Single Licensing Authority under Part 1 of the Housing (Wales) Act 2014.

Director of Economic Development

DE1	<p>To authorise disposals of land or an interest in land where the value is not more than £1,000,000 and where:</p> <ul style="list-style-type: none">(i) Member consultation and advice from the Section 151 Officer and the Monitoring Officer has agreed to the exercise of the delegation;(ii) The offer represents the best price reasonably obtainable; and(iii) The offer so accepted is on price alone, <p>Subject to compliance with the Procedure Rules for the Acquisition or Disposal of Land, and Provided that this power may not be sub-delegated other than in accordance with delegation CP1 below.</p>
DE2	<p>To authorise acquisitions of land or an interest in land where the value is not more than £1,000,000 and where:</p> <ul style="list-style-type: none">(i) Member consultation and advice from the Section 151 Officer and the Monitoring Officer has agreed to the exercise of the delegation;(ii) The Council's offer represents no more than market value as determined by a qualified valuer; and(iii) The amount offered is on price alone, <p>Subject to compliance with the Procedure Rules for the Acquisition or Disposal of Land, and Provided that this power may not be sub-delegated other than in accordance with delegation CP2 below.</p>

DE3	<p>To authorise the grant or taking of a lease at a rent not exceeding £1,000,000 or agreeing the renewal or reconstruction of existing leases at a rent not exceeding £1,000,000, where:</p> <ul style="list-style-type: none"> (i) Member consultation and advice from the Section 151 Officer and the Monitoring Officer has agreed to the exercise of the delegation; and (ii) In the case of a grant, the offer represents the best rent reasonably obtainable by the Council as approved by a qualified valuer; or (iii) In the case of an acquisition, the Council's offer is no more than market value as approved by a qualified valuer, <p>Subject to compliance with the Procedure Rules for the Acquisition or Disposal of Land, and Provided that this power may not be sub-delegated other than in accordance with delegation CP3 below.</p>
DE4	<p>To declare Operational Land and Property as surplus to the Council's requirements, subject to consultation with service areas and ward Members, and subject to no objections being received from ward Members. Receipt of a ward Member objection will require the report to be referred to the Cabinet for decision.</p> <p>Qualification: This may not be further delegated.</p>
DE5	<p>To grant grazing licences, easements, leases to utility undertakings for operational purposes, temporary licences and renewals.</p>
DE6	<p>To grant landlord's consent to alterations to land involving change of use (other than A4.8).</p>
DE7	<p>To agree the sale of residential freehold reversions.</p>
DE8	<p>To grant the release or modification of restrictive covenants for alterations to residential premises.</p>
DE9	<p>To settle Part 1 claims under the Land Compensation Act 1973.</p>
DE10	<p>To grant landlord's consent to the assignment of existing tenancies.</p>
DE11	<p>To grant landlord's consent to the subletting of existing tenancies.</p>
DE12	<p>To grant landlord's consent to alterations to land involving no change of use.</p>
DE13	<p>To agree Council House sales under Right to Buy provisions.</p>

Corporate Property and Estates Manager

CP1	<p>Subject to sub-delegation of delegation DE1, to authorise disposals of land or an interest in land where the value is not more than £100,000 and where:</p> <ul style="list-style-type: none">(i) The offer represents the best price reasonably obtainable;(ii) The offer so accepted is on price alone; and(iii) The offer is greater than that estimated by a qualified valuer or no more than 10% below that estimate. <p>Qualification: This may not be further delegated</p>
CP2	<p>Subject to sub-delegation of delegation DE2, to authorise the acquisition of land or an interest in land where the value is not more than £100,000 and where:</p> <ul style="list-style-type: none">(i) The Council's offer represents no more than market value; and(ii) The amount offered is on price alone. <p>Qualification: This may not be further delegated</p>
CP3	<p>Subject to sub-delegation of delegation DE3, to authorise the grant or taking of a lease at a rent not exceeding £100,000 or agreeing the renewal or reconstruction of existing leases at a rent not exceeding £100,000, where:</p> <ul style="list-style-type: none">(i) In the case of a grant, the offer represents the best rent reasonably obtainable by the Council as approved by a qualified valuer; or(ii) In the case of an acquisition, the Council's offer is no more than market value as approved by a qualified valuer. <p>Qualification: This may not be further delegated</p>